

**ANTOINETTE HOTEL GROUP LIMITED**

**JOB APPLICATION FORM**

All information given will be treated in the strictest confidence and details held in line with the Data Protection Act 1998. Please fill in all details using 'block capitals'.

POSITION APPLIED FOR:-.....

WHICH HOTEL WOULD YOU LIKE TO WORK AT? (tick where appropriate)

HOTEL BOSCO       ANTOINETTE HOTEL KINGSTON       ANTOINETTE HOTEL WIMBLEDON

LAMBOURNE BAR & GRILL

HOURS (i.e. full or part time):.....

FULL NAME:.....

**PERSONAL DETAILS**

TELEPHONE NUMBER:.....

MOBILE NUMBER:.....

ADDRESS:.....

.....

.....

**DRIVING**

Please state whether you hold a current clean Driving Licence, and where it was issued. If the job applied for involves driving a company vehicle, a copy of your original Driving Licence, must be produced, and a copy will be held in your personnel file.

Yes: ..... No: .....

Place of Issue: .....

Valid From and To: .....

**PLEASE ALSO FILL IN INFORMATION REQUEST OVERLEAF**

**WORK PERMIT/RIGHT TO WORK IN THE UK - IF APPLICABLE** If you are a UK Citizen or come from a EU Country (excluding Cyprus and Malta) you do not require a work permit. However, if you come from one of the Eight Countries that joined in May 2004 you must register with the Home Office.

Please state if you are required to, that you have registered with the Home Office - YES/NO. If yes, then the original Registration Certificate will be required to be seen and you are required to complete attached Entitlement to Work in the UK Form.

OR

Please state whether you hold a current Work Permit – YES/NO – If the answer is yes, proof of the right to work in the UK will be required at the interview stage, by completing the attached Entitlement to Work in the UK Form.

**EDUCATION**

(To cover Secondary Education, Further Education and Professional Qualifications/Training). Please use an additional sheet of paper if necessary.

QUALIFICATIONS	DATES OF ATTENDANCE/EXAMINATION	NAME & PLACE OF ESTABLISHMENT

**EMPLOYMENT HISTORY**

Provide a brief summary of your career to date, starting with your most recent employer. Please use an additional sheet of paper if necessary.

EMPLOYERS NAME & ADDRESS	FROM/TO	POSITION HELD & brief description of role/responsibilities	REASON FOR LEAVING & salary on leaving

**OTHER RELEVANT INFORMATION**

**DECLARATION**

I declare that all the information I have provided is a true and accurate record.

Signed: .....

Date: .....